

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY <small>Write NOGA ID here:</small>
Grant Period:	May 1, 2018, to August 31, 2019	<div style="writing-mode: vertical-rl; transform: rotate(180deg);">DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">RECEIVED TEXAS EDUCATION AGENCY 2018 FEB -6 PM 2:20</div>
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: <div style="text-align: center;"> Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494 </div>	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Amendment #	
Plainview ISD	095905		
Vendor ID #	ESC Region #		
756002248	17		
Mailing address	City	State	ZIP Code
912 Portland Street	Plainview	TX	79072 -

Primary Contact

First name	M.I.	Last name	Title
Brent	A	Richburg	Exec. Director for Technology
Telephone #	Email address		FAX #
806.293.6101	brent.richburg@plainviewisd.org		806.296.4182

Secondary Contact

First name	M.I.	Last name	Title
Jan	E	Seago	Director of Communications
Telephone #	Email address		FAX #
806.293.6103	Jan.seago@plainviewisd.org		806.296.4014

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name Greg	M.I.	Last name Brown	Title Exec. Director for Administrative Services
Telephone # 806.293.6000	Email address Greg.brown@plainviewisd.org		FAX # 806.296.4014
Signature (blue ink preferred)	Date signed		

2/2/2018

Only the legally responsible party may sign this application.

RFA #701-18-103; SAS #274-18
2018–2019 Technology Lending

701-18-103-223

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Schedule #1—General Information

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 095095

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 095905

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Coronado Middle Schools (095905043) and Estacado Middle School (095905044)

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

In the 21st century workforce, the ability to use a computing device to access and process information is an essential skill. Typical workers will often not be able to do their jobs effectively without the use of a computer or other digital device for collaboration, obtaining information, problem-solving, productivity, communicating and professional growth.

The mission of the Plainview ISD school district is in part "to graduate all students with skills and values to compete successfully as life-long learners in society." **The Plainview ISD Technology Plan** is based on the *Texas Long Range Plan for Technology, 2006-2020 (LRPT)*. The LRPT emphasizes the need for today's students to engage in meaningful learning, supported by modern digital tools and resources through robust connectivity. Our district technology plan states that "we will provide our students with anywhere, anytime connectivity to digital tools, relevant technologies, dynamic learning communities, and digital content."

If we are to achieve our mission and prepare our students for their future work environment, we must provide a learning environment where students are skilled in using digital tools to investigate, collaborate, and develop a deep, integrated understanding of concepts. *Our students should be utilizing electronic instructional resources and devices not as an add-on, but as an everyday tool for optimal learning.*

Recognizing this was a first step; obtaining the funding to put these tools in the hands of our students has been a major hurdle. As we work toward our district goals and those of the *LRPT*, we have used available funding to put in place a strong, dependable infrastructure that will support digitized curriculum and electronic instructional materials. The infrastructure is now in place, but we do not have the funding to purchase sufficient portable, wireless devices for students to access and use electronic instructional materials. In an effort to combat our lack of resources, in the 2012-2013 school year we began the process of implementing a "Bring Your Own Device (BYOD)" program, but with **72.8% of our students labeled economically disadvantaged**, our district quickly discovered we had an overwhelming need to provide checkout devices to students who do not have a device to bring to school. We need to develop a technology lending program, but we do not have the financial resources to purchase devices for lending without grant funding.

In 2012, we were able to acquire a limited number of iPads. Those became a foundation on which we established a trial technology check-out program that we made available to students enrolled in specific science courses at two of our campuses. We also simultaneously implemented a "Bring Your Own Device" program. The checkout program worked well, but we struggled due to a shortage of devices. Teachers were hesitant to schedule lessons requiring digital access because the number of devices we had available could not meet the demands for the number of students needing access to a device. Students only had access to check out devices for a one week time-frame on a rotating basis (averaging once each six weeks) due to the limited number of devices.

We currently have teachers who have the skills to integrate the use of the devices into instruction, but they are forced to plan alternative instruction that is not dependent on electronic instructional materials because we do not have the number of devices necessary to be used as an everyday tool for learning. We are currently not able to meet or even come close to meeting the Texas LRPT recommendations that students have access to relevant technologies, tools, resources, and services 24 hours a day, 7 days a week.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The need for students to access electronic instructional materials is growing and it will continue to grow in the years ahead. Our students will fall farther behind each year unless we are able to establish a lending program that works. The only way we can reach our goals is to seek out resources to expand the number of devices in our lending program. With the additional devices that will be available through grant funding, we will greatly improve student access to devices. We will expand our program on the Estacado Middle School campus, where we have previously had a lending program and BYOD program available to a limited number of science teachers, and will begin a lending program at our other middle school, Coronado Middle School. Students enrolled in 7th and 8th grade at both campuses who do not have access to a device of their own will be eligible to participate in the lending program. We will focus primarily on the use of the devices in math and science courses for purposes of this grant, but once students have a device in hand, we will encourage and offer training to teachers to utilize them with students in other core areas.

Under our planned lending program, students will be able to check-out an iPad and, if needed, a hot spot for residential Internet access. Both campuses have access to electronic instructional materials in the science and math departments. Both campuses have the necessary infrastructure in place to support one-to-one computing. Teachers at both campuses have expressed a need for students to have greater access to electronic resources. Each of these campuses also has teachers who have the skills to act as mentor teachers in using a digital curriculum and electronic devices.

We elected to implement the program at Estacado and Coronado because we strongly believe these campuses will be successful. From this beginning, we will meet our long-range goal of successfully expanding the program into all other content areas in the years ahead.

We will meet the requirements of the 2018-2019 Technology Lending Grant Program by providing:

- **Professional Development for Teachers in the Use of Digital Content** - Effective teachers are key in successfully implementing digital curriculum and electronic instructional materials. We will provide targeted professional development to include the use of electronic instructional materials, the use of the iPads and iPad applications, the use of appropriate apps, and the use of Web 2.0 tools and online resources. We will also provide ongoing mentoring and support through Professional Learning Communities (PLCs) during the grant period and beyond. All appropriate professional development in the use of digital content will be provided early in grant period (August 1, 2018 – October 31, 2018).
- **Access for All Students** – All students in the designated science and math classes who do not have their own device, including economically disadvantaged students or students with disabilities will have access to the checkout program with a signed Technology Lending Agreement. Because our economically disadvantaged numbers are high, we expect all students who check-out these devices will be economically disadvantaged. Teachers will collaboratively develop a shared schedule of when students in their classes will have priority check-out in the event there are not enough iPads for all students who need them. Teachers will be responsible to supply the campus library with a list of students who are approved to check out lending devices.
- **Residential Internet Access for Students** – **Because grant funds are not sufficient to supply lending devices and internet access to all students who might request it**, we will provide Internet "Hot Spots" as needed in the check-out program for students who do not have access from home. These devices make more sense economically because they can be used by different students at different times for home access.
- **Insurance and Care of the Equipment** - We will use our in-house technicians and district budgets for any repairs. We will not utilize grant funds to replace lost, stolen, or damaged equipment.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 095905			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section, 32.301					
Grant period: May 1, 2018, to August 31, 2019			Fund code: 410		
Budget Summary					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$1200	\$0	\$1200
Schedule #9	Supplies and Materials (6300)	6300	\$98,800	\$0	\$98,800
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$	\$	\$
Percentage% <u>indirect costs</u> (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$100,000	\$	\$100,000
Administrative Cost Calculation					
Enter the total grant amount requested:					\$100,000
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$15,000
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.**Professional and Contracted Services**

#	Description of Service and Purpose	Grant Amount Budgeted
1	Internet Hot Spots	\$1200
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$1200
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$
(Sum of lines a and b) Grand total		\$1200

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.**For TEA Use Only**

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<u>Schedule #9—Supplies and Materials (6300)</u>		
County-District Number or Vendor ID: 095905		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$98,800
Grand total:		\$98,800

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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<u>Schedule #10—Other Operating Costs (6400)</u>		
County-District Number or Vendor ID: 095905		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$
Grand total:		\$

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 095905			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	691	87%	
Limited English proficient (LEP)	52	6.5%	
Disciplinary placements	11	1.4%	
Attendance rate	NA	95.0%	
Annual dropout rate (Gr 9-12)	NA	2.2%	

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☐ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☒ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
								418	377					795

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Schedule #13—Needs Assessment

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Plainview ISD is committed to utilizing the Texas Long Range Plan for Technology (LRPT) as a roadmap as we move toward the target year of 2020. We are committed to exhausting all efforts to bring digital tools, resources and services to our students to ensure they are engaged in real-world learning. We have worked diligently to bring teacher tools, but we recognize there is still much work to be done. Preparing our schools and our students for the future means embracing a digital curriculum and materials, and providing students with devices that will allow anytime / anywhere access to individualized instruction. We have some roadblocks that must be overcome if we are to reach this goal.

Obstacles to overcome:

- **The 2016-2017 Texas Academic Performance Report (TAPR) results indicate that 74.0% of Plainview ISD's 5,586 students are identified as economically disadvantaged.** This is 15.0% points above the state average of 59.0%.
- **This school district and community of 22,000 people has limited resources.** Our major employer, Cargill, Inc. closed in January 2013 laying off 2,200 employees. Some of those employees were forced to seek employment elsewhere and the result is our enrollment is down 200 students. This has caused financial hardship for the school district as our once limited resources have been stretched even farther. Because of the struggles faced by the community, we have thus far been unable to pass any Bond elections that might assist us in acquiring technology.
- **Plainview ISD does not currently have the number of personal wireless devices necessary to utilize electronic instructional materials on a regular schedule in our classrooms.** We need to provide teachers and students the tools and training to fully embrace digital learning. We have an infrastructure (wireless access) in place at our campuses due to ERate funding that will meet the digital learning needs of our students once we are able to acquire adequate portable, wireless devices.

We selected Coronado Middle School and Estacado Middle School to participate in this grant because they are campuses ready to embrace a technology lending program. Coronado has 596 students in grades 6, 7, and 8. Estacado has 584 students in grades 6, 7, and 8. We plan to utilize the lending program under the grant in the 7th and 8th grades. **Estacado established a lending program in the Fall of 2012.** They also have utilized a Bring Your Own Device (BYOD) program. Coronado and Estacado currently have carts of 30 iPads for student use that will supplement the iPads we are able to purchase if we receive funding under this grant.

Teachers at these campuses have long expressed a need for tablets or other mobile devices and / or for a "Bring Your Own Device Program". We elected to implement the grant program through the science and math departments because they have adopted digital curriculum and teachers are already using digital resources that can be more effectively utilized if students can access them individually. These departments also have technology knowledgeable teachers who will embrace the opportunities provided under this grant and help ensure the program's success. These schools are the only middle schools in our district and their teachers already participate in collaborative planning.

STaR chart data for participating campuses indicates that although teachers perceive their campus to be strong in the areas of internet access and connectivity, they are at the **Developing Tech stages in patterns of classroom use.** Teachers use technology to supplement instruction and present information, but they do not have the devices needed to utilize technology in student-centered activities. We will not meet the goals of the Texas Long Range Plan for Technology, until we find a way to provide our students with anytime, anywhere access to technology tools. We will expand the small technology lending program at Estacado. We will mirror Coronado's program after the one at Estacado. When considering the feasibility of a "Bring Your Own Device" program, student survey results said that approximately 50-55% of students will need access to lending equipment. Most students say their homes have internet access so we expect less than 5% of students may need access to the Internet either through extended school hours or home. Teachers also noted that students would be able to utilize the many open access areas in our community.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Plainview ISD needs to: Improve student achievement as measured by STAAR in core areas for all students and to close the gap for special populations	This grant will allow us to build a more technology-rich learning environment. Research indicates that when students learn in technology-rich environments, there are significant academic gains and achievement in all subject areas for both regular and special needs students. Students will also be able to work more independently, giving teachers greater time to focus on students who need support. Students will extend their learning if they can connect from home to courses and resources.
2.	Plainview ISD needs to: Close the achievement gap for special populations.	Embedding technology in classrooms will help promote greater equity among students of different racial and socioeconomic backgrounds by increasing access to information and information technology for all groups. A report from the U.S. Department of Commerce found that minority and low-income students are much more likely to rely on their schools to provide access to computers.
3.	Plainview ISD needs to: Increase the use of quality student data to drive instruction and plan for more focused interventions.	One reason the district worked diligently to build a strong technology infrastructure is the recognition that computer-based assessments have the potential to improve our assessment process, allow us to make timely data-driven decisions, and give us the opportunity to more efficiently identify students' strengths and weaknesses. Devices from this grant will allow greater opportunities for teachers and students to improve our instructional and learning practices.
4.	Plainview ISD needs to: Improve teacher quality by developing the capacity of our teachers to utilize technology as an instructional tool.	The degree of access to computers in the classroom and technical support are directly related to the frequency with which teachers engage students in digital curriculum and electronic instructional resources. With greater access to technology, our teachers will have the opportunity to utilize technology as an instructional tool; they will have the opportunity to practice and master the technologies and resources learned during professional development.
5.	Plainview ISD needs to: Keep all students on track to graduate with the skills needed to pursue higher education and/or a place in the workforce.	The use of technology in education provided under this grant will allow our students to develop technology literacy, information literacy, a capacity for life-long learning and other skills necessary for future college and careers. Research also has shown access to technology results has additional benefits that will keep students on track to graduate including improved attitudes for learning, increased self-esteem, and improved student behavior, engagement and attendance.

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Schedule #14—Management Plan

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Exec. Director for Technology	3 years as a math teacher, 5 years as a campus principal, 8 years as Executive Director of Technology, holds a PhD in engineering, K-12 math, Principal and Superintendent certifications..
2.	Director for Media & Communications	13 years experience as a classroom teacher, 14 years experience as a Grant Writer/ Instructional Technology/Communication Specialist; trainer in software, online resources, web 2.0 tools, iPad apps; holds a M. Ed. in Instructional Technology, K-8 teaching certificate
3.	District Librarian	14 years classroom teaching experience, 14 years as a campus librarian, 6 years as the District Librarian; earned a Masters of Education with a Learning Resources Endorsement Certification
4.	Estacado Registrar/Tech Specialist	11 years Business /CTE classroom teacher and tech specialist, 3 years Registrar and Technologist; holds a Bachelor of Business Administration and Masters in Education/ Business Specialization; Technology K-12 and Business Composite Teaching Certificates
5.	Coronado Principal	17 years classroom teacher, 10 years as an administrator, 2 years athletic director; Master of Education in school administration. Certifications in English, history, English language arts, social studies, principal, superintendent.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Implement a Technology Lending program	1. Purchase devices, carts, cases	7/1/2018	08/01/2018
		2. Tech Dept. set up iPads with requested Apps	08/01/2018	08/15/2018
		3. Train librarians on check-out/ inventory procedures	08/01/2018	08/31/2018
		4. Grant steering committee meetings	08/15/2018	08/31/2019
		5. BYOD/ Lending Agreements signed	07/01/2018	10/31/2018
2.	Prof. Dev.in digital content/ BYOD program/ devices	1. Science / Math training on curriculum resources	08/15/2018	12/31/2018
		2. Device / App / Internet resource training	08/15/2018	12/31/2018
		3. Team meetings for plan/ feedback / modification	08/15/2018	06/30/2019
		4.		
		5.		
3.	Engage students in real-world learning utilizing digital curriculum /online resources, tools	1. Device Orientation / training for students	09/01/2018	10/31/2018
		2. Document digital lessons/ assignments	09/01/2018	05/31/2019
		3. Administrators conduct walk-throughs	11/01/2018	04/30/2019
		4.		
		5.		
4.	Use disaggregated data to modify instruction	1. PLC team meetings – data, intervention discussion	10/01/2018	05/31/2019
		2. Implement Intervention plans based on data	10/01/2018	03/31/2019
		3.		
		4.		
		5.		
5.	Examine data to determine effectiveness of the BYOD / Technology Lending Program	1. Teacher / students complete post surveys	05/01/2019	05/31/2019
		2. Examine Destiny Library checkout data	06/01/2019	07/31/2019
		3. Principals provide feedback on walkthroughs.	06/01/2019	07/31/2019
		4. Compare students the used devices scores	06/01/2019	07/31/2019
		5. Committee summary on grant effectiveness	05/31/2019	08/15/2019

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Ongoing monitoring, correction of deficiencies and continuous improvement will be addressed by the Technology Lending Program grant steering committee that will consist of principals from both involved campuses, the district-level librarian, math and science department heads at both campuses, the Director of Communication (grant writer/ technology trainer) and the Executive Director of Technology who will act as the district level grant coordinator. This team, led by the Executive Director of Technology, will meet to ensure the scheduled timeline is followed, that regular and frequent communication takes place between all stakeholders, and that ongoing monitoring and adjustments are made to the lending program when needed.

The campus principals and grant coordinators will commit to monitoring staff development and teacher use of devices with electronic instructional resources and digital curriculum. The district librarian will oversee the on-site lending program as needed (daily in the beginning level of implementation). She will communicate concerns or needs to the district level coordinator in a timely manner.

Data from grant activities will be communicated in person, by email and in reports to the district level administration and all other stakeholders.

Coronado Middle School and Estacado Middle School have formed Professional Learning Communities with shared beliefs, values and a common vision. Teachers are part of collaborative teams that meet multiple times a week for the purposes of learning, joint-session planning, problem-solving, and improving student outcomes. In order to be part of the grant, staff members committed to engaging in ongoing planning to help ensure the success of the grant program by meeting all requirements and following all timelines with the express purpose of meeting the grant goals and objectives as outlined in the application. Because this program involves devices that must be shared, the department leaders will collaborate with teachers to create a calendar for the library that defines who has priority checkout.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Department purchased several wireless hot spots that are used by district personnel to access the Internet from outside the district when needed. We will maximize the use of the grant funds by using the already existing hot spots and adding additional hot spots through grant funds to be used as needed by students to access the Internet from home. We also have areas known as "Internet Parks". These are outdoor areas (some with benches or tables) where the district Internet can be accessed from devices.

This district has four computer technicians who make in-house repairs to our computer equipment. Because of the grant requirements, we contacted several vendors about insuring the devices purchased and determined it to be cost-prohibitive. We do not currently insure other computer equipment in the district. By utilizing our computer technicians to repair the devices, we will not need to expend grant funds to purchase insurance for the devices.

We will ensure that all participating campuses remain committed to the project's success by selecting departments and teachers that have expressed the greatest need for equipment to access electronic resources. These teachers already "buy-in" and are committed to the instructional value of the technologies that grant funds will be used to purchase. They already have experience using electronic instructional materials in instruction, but have been frustrated by the lack of funding to purchase devices for student use. We will also ensure success by providing training, mentoring, and ongoing support. Teachers will receive training in using electronic instructional resources and utilizing the iPads and apps that are appropriate to meet instructional needs. Department chairs / mentor teachers will monitor teacher usage and provide ongoing training and assistance as needed for teachers and students. Usage will also be monitored at the campus and district level to allow us to intervene as needed and to ensure that no devices "sit" on a shelf rather than being in the hands of those students who need access and will utilize them for educational purposes.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Collect data on number of courses / classes using electronic instructional materials	1.	Lesson Plans for participating teachers indicate use of electronic materials
		2.	Lesson plans indicate teachers have trained students on using devices.
		3.	Walk-throughs document use of digital content in participating classrooms.
2.	Collect data on students' access and use of devices	1.	Lending agreements have been completed and are on file for all students.
		2.	Library management system shows students are checking-out devices.
		3.	
3.	Collect data on the number of teachers assigning electronic work to students	1.	Electronic gradebooks document assignments involving digital curriculum
		2.	Office 365 Teams and Google Classroom data
		3.	
4.	Collect data on the type and amount of training related to use of digital curriculum	1.	All participating teachers have received training in using digital curriculum.
		2.	All participating teachers have attended "Bring Your Own Device" training.
		3.	PLCs show teacher collaboration on use of curriculum/devices.
5.	Collect data on student achievement gains in attendance, math & science	1.	Improved student testing scores in the math & science content area.
		2.	Increase in student attendance due to higher level of engagement.
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Formative evaluation techniques will be used to assure timely and useful feedback regarding the lending program.

Grant steering committee meetings and campus department meetings will ensure problems with project delivery are identified and corrected. Grant steering committee will be responsible to see that the program is being implemented successfully and is effectively working toward achieving grant goals. Initial implementation effectiveness will be assessed through participation counts in professional development activities focusing on the use of the adopted digital curriculum, online instructional resources, and iPad implementation.

Science and math department meetings will be utilized for teachers to discuss progress and concerns in using devices and electronic instructional resources. This will allow mentors to assist teachers who need support during implementation. Department chairs will report to the grant coordinator any concerns in a timely manner so that they can be immediately addressed. Library equipment checkout lists will be monitored by the district librarian to ensure the technology is being utilized effectively and equally by all grant teachers and by the students who are most in need of access to devices. The library checkout software will also allow us to view data on the **number of participants served** through the checkout program.

Principals and assistant principals will document the use of devices and electronic instructional resources during evaluations and walkthroughs. Lesson Plans will provide further **documentation of program activities** and confirm that students are utilizing electronic resources and devices when completing assignments.

An annual survey of educator technology integration skills and attitudes and classroom observations by the campus administrator will provide a global measurement of project progress as well as define areas of greatest need. The Texas Campus STaR Chart will provide data on teachers' perceptions as to the effectiveness and degree of professional development in integrating electronic resources into instruction and the level to which students had on demand access to appropriate digital resources. **Student-level academic data** from Curriculum-Based Assessments and STAAR testing will be examined to ensure the planned program has a positive effect on student achievement. **Student attendance data** will also be monitored and at each campus participating to see whether an expected increase in student engagement is achieved. Students will also complete a survey at the end of the term to help examine impact on student engagement.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 095905

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Plainview ISD is committed to supporting students and staff in creating a 21st century learning environment. This requires that, among other things, we ensure that our students' learning environment can be virtual, online, remote, and not confined to designated physical spaces. It requires that we enable students to learn and collaborate in real-world contexts while acquiring the content knowledge and technological skills that will be needed to be successful in the workplace of tomorrow.

Our enrollment is above the level that would make us eligible for the small rural technology grants that have been available to smaller districts in our area. This community has expressed a desire to see more technology in the hands of students. The administrators, teachers and Board of Trustees have supported our desire to find ways to place more technology in the hands of students. We have committed to making this a reality, but have struggled due to the fact that we do not have local funding to implement a one-to-one computing program. Our IMA funds are completely used on instructional materials. We have other limited federal funds but only enough to purchase staff devices.

We currently have about 60 devices available for student use at each campus. Depending on the device type we purchase this grant will allow us to almost quadruple the number of devices available to our students.

We have previously had in place at Estacado a lending program, but due to the small number of devices available, all students did not have access to devices. Teachers wait weeks to include lessons dependent on electronic instructional devices until their students have an opportunity to check out devices. It has also been common for students to share a device brought by another student simply because we do not have available local funds to purchase adequate devices for student checkout. This grant could move us toward our goal of placing a device in the hands of every student. It will give our students new opportunities to become engaged in real-world learning and to utilize the tools necessary to prepare them for a future where they and their children are no longer labeled "economically disadvantaged."

The funds from this grant will be used to purchase iPads or other devices for checkout to students who do not already have a device that can be used to access the electronic instructional materials. The addition of these devices would allow this district to implement a "Bring Your Own Device" program in the science and math departments at Coronado Middle School and Estacado Middle School. The devices would be housed in the campus libraries and checked out to students in the math and science classes. Teachers would be responsible for supplying the library with a list of students approved to checkout devices. **Internet hot spots would be available for checkout from the district Technology Center to supply student internet access from home as needed.**

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 095905

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The mission of the Plainview ISD school district is in part "to graduate all students with skills and values to compete successfully as life-long learners in society." Our students will one day be part of a workforce that is dependent on the use of technology skills in all aspects of their jobs. They will be using technology tools for collaboration, problem-solving, acquiring new information, communication, access to productivity tools, and likely in ways we cannot yet even imagine.

The Plainview ISD Technology Plan (Kept locally 2015-2017) is based on the *Texas Long Range Plan for Technology, 2006-2020 (LRPT)*. The LRPT emphasizes the need for today's students to engage in meaningful learning, supported by modern digital tools and resources through robust connectivity. The Plainview ISD Technology Plan states that "we will provide our students with anywhere, anytime connectivity to digital tools, relevant technologies, dynamic learning communities, and digital content." Our plan emphasizes a need to "upgrade or purchase equipment as funding permits, including but not limited to graphing calculators, laptops, wireless stations, student response systems, adaptive technologies and PDAs to ensure students have access to relevant technologies." Within our plan we also outline a need for a technology lending program to be established by "upgrading campus libraries to ensure libraries have up-to-date technologies and online resources available for students and to assist classroom teachers in teaching students, information literacy and technology applications skills through allocated budget and available grant funding."

The only way to achieve our mission and prepare our students for their future work environment is to provide classroom learning environment opportunities to use digital tools to investigate, collaborate, and develop a deep, integrated understanding of concepts. *Our goal is for our students to utilize electronic instructional resources and technology tools and devices not as an add-on, but as an everyday tool for optimal learning.*

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Plainview ISD will provide Internet access as needed to the homes of students through the use of Internet hot spots. A hot spot offers Internet access over a wireless local area network through the use of a router connected to a link to an Internet service provider. Plainview ISD has purchased several of these and will utilize grant funding to increase the amount available for student's home use.

We also will offer extended hours on the participating campuses for students needing before and after school access. Students will also be able to access the Internet wirelessly at Internet Parks outside of each campus and other open access areas in the community.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

New instructional materials were adopted in 2014 for Math and Science. These new adoptions have components that include electronic resources. One of the ways our science teachers will use the technology tools available through this grant is in correlation with the supplemental STEMscopes™ adoption. STEMscopes™ is a comprehensive online science curriculum program that provides hands-on inquiry activities, assessments, problem-based-learning, intervention tools, acceleration materials, and teacher support resources. The program is 100% aligned to the Texas Essential Knowledge and Skills (TEKS) and meets the rigor and depth of both the State of Texas Assessment of Academic Readiness (STAAR™) and high school End-of-Course (EOC) assessments. STEMscopes™ also includes pre and post tests.

Science teachers are also utilizing several apps that will allow access to video presentations, hands-on applications and student engagement with content to be learned. Science TEKS in the 8th grade require students to engage in research.

Math teachers will be using curriculum that involve students in an investigative, problem-solving approach to learning mathematics. The access to the online math labs offered by the text book companies is useless with the limited technology currently in our classrooms. Teachers have previously been able to take advantage of free apps or programs included with textbook adoptions only in a whole group setting because of outdated equipment. More current devices would open the possibility of allowing students to utilize these programs, web resources, free apps, and more.

Classroom management practices and policies when using technology are currently in place. Students sign acceptable use agreements when using technology in classrooms or lab settings. Students participating in the "Bring Your Own Device" or the technology lending program are required to sign agreements that outline acceptable use of devices and consequences if they do not adhere to the policy.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Science teachers in 7th and 8th are also utilizing several online resources. These include websites and apps such as Science 360, Texas Gateway, Region 13 Science manipulatives, Phet Interactive Simulations, Mobento, etc. Through these teachers access content with video presentations and hands-on applications. When we acquire devices for students, students will be able to access these materials individually or in small groups. Science TEKS in the 8th grade require students to engage in research. With iPad access, students will be able to access information where and when it is needed and no longer be restricted to times when the class has their turn in the campus computer lab.

Math teachers are currently accessing online resources available through their textbook adoptions and apps such as Khan Academy, Learn Zillion, Math World, Web Math, Illuminations, Educreations, Wolfram Alpha, etc. These offer videos to teach concepts, sample problems, and manipulatives.

Math teachers in 7th and 8th grade are using curriculum that frequently involves students in an investigative, problem-solving approach to learning mathematics. Instruction focuses on engaging learners in interactive problems and everyday situations to learn math concepts. Teachers have attempted to access these programs on old laptops but the issues caused by incompatibility and hardware that has passed its prime causes loss of valuable learning time in the classrooms. The access to the online math labs offered by the text book companies is useless with the limited technology currently in our classrooms. Teachers are unable to take advantage of free apps or programs included with textbook adoptions because of outdated equipment. More current devices would open the possibility of utilizing these programs, web resources, free apps, and more.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our Technology Department has a staff of seven who will provide technical support in the implementation of this grant.

Four technicians, the network administrator, and the Executive Director of Technology are experienced in providing on-site support and play a vital role in keeping our devices, network, servers, and Internet running. They are on call and provide timely assistance as needed to ensure that our teachers do not have down time when issues occur with equipment or internet access. The department secretary answers phones and act as the first line of assistance with technical issues. We have wireless access able to support one device per person on all campuses.

Members of the Technology Department staff and the district administrative staff are able to provide training in using the iPads, using electronic instructional resources, and web 2.0 tools.

The district webmaster has created a web page under our Curriculum and Instruction Department that will assist teachers in finding appropriate web resources, apps, web sites, and web 2.0 tools to use as additional learning resources.

Additional training and support will be provided on each campus by department teachers who currently utilize a single iPad and productivity applications in the classroom setting. Each campus also has a ½ time technology specialist who is able to train and support teachers.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 095905

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Executive Director of Technology will work with campuses to administer the grant on the campus. Campus assistant principals and department heads will assume responsibility for curriculum and instructional resource decisions.

Check-out and check-in of devices will be through the campus libraries and under the supervision of the District Librarian. She will be assisted in the process by campus library assistants. The devices, cases, cords, adapters, and charging carts will be bar-coded and become part of the library inventory.

The student and his/her parent or guardian will be asked to complete a technology loan agreement before the student is cleared to checkout devices. The agreement will outline the district's expectations for student use of equipment, the Acceptable Use Policy, the general use and care of devices, and the consequences of inappropriate use.

Students will not be allowed to checkout devices without teacher approval. Science and math department heads and the District Librarian will collaboratively set a schedule to define the length of time the device may be checked out before being returned. A schedule of student checkouts based on classroom teachers who have priority will be set before the beginning of each six weeks so that there will be no issues that arise from competing need. All teachers will know in advance when their students will have access to checkout a device.

Upon return, devices will be checked by library staff to ensure they are in good working order and are accompanied by power cables and cases. We will also use the "Find My iPad" app to help recover any iPads that are lost or stolen.

Plainview ISD will account for the technology lending equipment in accordance with district policy for accounting for such equipment. **Grant funds will not be used to replace lost, stolen or damaged equipment.**

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technology lending equipment will be bar-coded and become part of the campus library inventory. All devices are inventoried, tagged and enrolled in a mobile device management (MDM) system upon receipt. The MDM allows tracking, erasing, content filtering and other management tools.

The Student Lending Agreement, to be signed by the student and a parent before checkout, will define responsibilities and costs for fines for late returned devices or replacement costs for missing cords, cases, or devices. Devices will be examined by the campus library staff every time they are checked-in or checked out to insure they are in good working condition and accompanied by the charger and case.

The district has four computer technicians who make repairs to computers, televisions, projectors, laptops, etc. We researched ways to insure the devices but since a \$500 deductible was the standard amount for insuring a device and the device can be replaced for that amount, we will utilize our technicians for repairs rather than spend grant funds for insurance. This follows the district procedures used with other computer equipment belonging to the district.

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